

25<sup>th</sup> January 2017

### Activities Registration – Season 3

Dear Parent/Guardian,

We are ready for another full season of activities for your child. We encourage them to choose a range of activities that will develop their skills and interests and allow them to explore their capabilities. Please find below the details of the number of activities that each student is required to take per week in addition to how and when you can sign up on the Harrow ENGAGE parent/student portal:

- The Engage Activity website will open for **viewing from Wednesday 1<sup>st</sup> February 2017. The sign up process will start on Friday 3<sup>rd</sup> February at 20:00** and will end on **Tuesday 7<sup>th</sup> February at Midnight.**
- Season 3 activities will start on **Monday 6<sup>th</sup> March 2017** and finish on **Friday 28<sup>th</sup> April 2017.**
- Activities follow a “First come, First Serve” Allocation system. You will be automatically informed if you have a space on your chosen activity. If it is full you will be asked to choose another activity.

#### Requirements

- **Upper School** students from Years 6 to Years 10 must choose a **minimum** of 2 activities per week.
- **Boarders from Years 6 to Years 10** must choose 4 activities per week.

#### Activity Registration – On ENGAGE

The main activity registration is online on ENGAGE. You will need to use the Harrow International School website together with your parent or student ENGAGE login. The ENGAGE website can be accessed either at School or from home at the following address.

<http://www.harrowschool.ac.th> (login link on first page) or <https://hisengage.harrowschool.ac.th/Login.aspx>

**We recommend you use Internet Explorer version 8 onwards to register for activities. Tablets and phones may not work.**

If you require any assistance with logging in to ENGAGE, please email [ictservices@harrowschool.ac.th](mailto:ictservices@harrowschool.ac.th)

**For administrative reasons, students WILL NOT be allowed to change activities after the first week.**

#### Paid activities:

Please note that after the first week, the invoice will be prepared and you will be charged the full amount. **NO REFUNDS** will be given if a student changes his/her activity **after** the first week.

#### Safety

The school expects your child to bring a water bottle, sun hat and sun lotion to protect themselves from skin damage and dehydration.

#### Finally

We have altered the format of our activities programme this year to focus on Upper School specific activities. We believe that this will allow your child to select an activity that is more appropriate to his/her age group. If you have any queries about the choice of activities open to your child, then please visit Khun Nim who is located in M119 or contact her on 02-5037222 ext 1909.

Yours sincerely



Director of Leadership in Action  
[activities@harrowschool.ac.th](mailto:activities@harrowschool.ac.th)

Harrow International School Bangkok  
45 Soi Kosumruamchai 14, Kosumruamchai Road, Sikun, Don Muang, Bangkok, 10210 Thailand  
Tel: +66 (0) 2503 7222 Fax: +66 (0) 2503 7223  
[www.harrowschool.ac.th](http://www.harrowschool.ac.th)