



HARROW
INTERNATIONAL
SCHOOL

BANGKOK

**SCHOOL BUS SERVICE REGISTRATION FORM
ACADEMIC YEAR 2024-2025**



HARROW INTERNATIONAL SCHOOL BANGKOK SCHOOL BUS SERVICE REGISTRATION FORM ACADEMIC YEAR 2024-2025

I would like to request school bus transportation for my child/ren as specified below:

School Bus Service Required Start Date: _____ (Please complete)

Student(s) name: _____ (Please complete)

Please Tick

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Current Bus User |
| <input type="checkbox"/> | Continue School Bus Service (no change in details) |
| <input type="checkbox"/> | New Enrolment |

Bus service

- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | One-Way in the morning |
| <input type="checkbox"/> | One-Way in the afternoon |
| <input type="checkbox"/> | Two-ways |

Please Tick Bus Service Selection

- | | | | | | |
|--------------------------|----------|------------------------|--------------------------|----------|-------------------------|
| <input type="checkbox"/> | Term 1 A | (22 Aug – 11 Oct 24) | <input type="checkbox"/> | Term 1 B | (22 Oct -13 Dec 24) |
| <input type="checkbox"/> | Term 2 A | (7 Jan -14 Feb 25) | <input type="checkbox"/> | Term 2 B | (24 Feb - 4 Apr 25) |
| <input type="checkbox"/> | Term 3 A | (21 Apr – 23 May 25) | <input type="checkbox"/> | Term 3 B | (26 May – 27 June 25) |

FIRST NAME	NICK NAME	YEAR/TUTOR GROUP (CURRENT)

House No., Mooban (Village) / Apartment Name: _____ Room No. _____

Soi: _____ Road: _____ District: _____

Province: _____ Zip Code: _____ Home Tel: _____

Office Tel: _____ Mobile Phone: _____ (For emergency contacts)

Fax: _____ E-Mail: _____

Parent / Guardian's Name: _____

IMPORTANT NOTES:

- **For applicants**, please submit the **School Bus Registration Form** to The Transport Office via Email: transport@harrowschool.ac.th. or Tel : (02) 503 7222 ext. 1917
 - **The transportation fee payment should be made directly to the School Accounts Department.**
- Do not pay through Montri bus Monitor, Bus Driver or Bus Supervisor.
- **Please provide a map to show the pick-up point if using door to door service.**
 - **It is the responsibility of the students to be punctual both in the morning and afternoon.**
 - An application is not a confirmation of the service. This will be sent to you once routings and availability is confirmed by Montri Transport.

- Cancellation of the service must be made half a term in advance and in writing to the school's Transport Office

Notification date of Deadlines for cancellation

Notification date	Date of stopping using bus service
5 Aug 24	Term 1 A (22 Aug – 11 Oct 24)
22 Aug 24	Term 1 B (22 Oct -13 Dec 24)
22 Oct 24	Term 2 A (7 Jan -14 Feb 25)
7 Jan 25	Term 2 B (24 Feb - 4 Apr 25)
24 Feb 25	Term 3 A (21 Apr – 23 May 25)
21 Apr 25	Term 3 B (26 May – 27 June 25)

Refunds for cancellation are calculated on a half-term basis only

****Please note that all the buses will leave the school sharply at the departure time mentioned above. If students miss the bus, it will be the responsibility of the parents to arrange transport to or from school.****

(Please sign) PARENT'S SIGNATURE _____
()

Dear Parents,

Transportation Service-Academic Year 2024-2025

Please find attached an enrolment form and a School Transportation Terms and Conditions leaflet for your consideration. The School Transportation Service is an efficient and cost-effective means of ensuring that your child can travel to and from school safely and punctually. We have worked closely with Montri Transportation for a number of years to ensure that we deliver a high-quality and reliable service to our students and parents.

Please read the attached information carefully. In conjunction with Montri Transportation we are trying to make our services more equitable and efficient. In particular, we would like to note the following:

- **No wait policy**- in order to ensure that your child and other students arrive to school/home promptly, buses will depart from the arranged departure points at the specified times. We would greatly appreciate your cooperation with this to ensure fairness to **all** passengers.
- **Fare Zoning**-in order to ensure that charges for the transport services are fair, zoning has been introduced. Please see the attached sheet for more information on the zones and fares.

New routes can be opened if there are five or more students living in an area. We have worked with Montri Transportation to ensure that we cover as many different areas as possible whilst keeping costs to a minimum for our parents.

If you have any queries, please do not hesitate to contact Transport Office via Tel:02 503 7222 ext 1917

Yours sincerely,

Mr. Mathew Rees
Director of Operations

Harrow International School Bangkok

Transportation Terms and Conditions – Academic Year 2024-2025

Montri Transportation is the service provider for Door to Door routes and Shuttle Services. They are a well known reputable company that provides this service for most international schools in Bangkok.

Enrolment

Enrolment in the service is based on a one-time enrolment scheme. Once you have enrolled in the service, students or students' names will be added to the service until otherwise notified in writing by parents or guardians. Enrolment forms can be acquired from the School Front Desk or sent upon request.

Cancellation of Service

Cancellation must be made in writing to the School one half of a term before the service will be discontinued.

Refund

Refunds due to cancellation of service will be calculated on a half-term basis only.

Services by Montri Bus

Door to Door Service – Round Trip and One-Way Service

Once enrolled, students will receive from Montri Transportation, details of their pickup times in the morning and bus numbers for their morning and afternoon service. There is a bus monitor service provided.

Departure Times from School Campus (Door to Door Buses)

Non-Activity	Pre-Nursery, Nursery and Reception Years 1 to 13	15.00 hours following sleeping programme 15.00 hours
Activity Programme Weeks	Pre-Nursery, Nursery and Reception Years 1 to 13	15.00 hours, 16.00 hours, 17.00 hours 15.00 hours, 16.00 hours, 17.00 hours

Departure Times from School Campus (Shuttle Buses)

Non-Activity	(Monday to Friday) Pre-Nursery, Nursery and Reception Years 1 to 13	15.00 hours following sleeping programme 15.00 hours
Activity Programme Weeks	(Monday to Thursday) Pre-Nursery, Nursery and Reception Years 1 to 13	16.00 hours 16.00 hours

*****Note: All Fridays all shuttles leave at 3:00pm**

Harrow International School Bangkok
School Bus Fee Structure – Academic Year 2024-2025

Bus Service Charges 2024-2025

Door to Door

Service	Annual Fee	Term 1	Term 2	Term 3
Zone 1	113,500	46,700	37,200	29,600
Zone 2	118,100	48,500	38,700	30,900
Zone 3	122,700	50,400	40,200	32,100
Zone 4	129,700	53,300	42,500	33,900

One Way trips are calculated at 75% of Round Trips

- One-way trips are calculated at 75% of round trips
- The zonal system above is based on distance from the school. The Transportation Coordinator will advise parents which zone is applicable for their location
- Cancellation of the service must be made half a term in advance and in writing to the school's Transport Office
- Refunds for cancellation are calculated on a half-term basis only
- Bus service charges may be adjusted term by term

For more information, please contact the Transportation Coordinator, transport@harrowschool.ac.th. Tel: 02 503 7222 Ext. 1917

Harrow International School Bangkok

Zones – Academic Year 2024-2025

ZONE 1: 1-15

MB.Pongpetch - Chaengwattana 43, IT Square(Lak si), IMAX Phaholyothin, Chang Building, Kasetsart University, MB. Muang-Ake, MB.Villa California - Bangkadee, Supalai Park Tower Phaholyohtin 21, Phaholyohtin 48, Pensiri Place Phaholyohtin 32, Porn Uthai Suites Phaholyohtin 2, MB. Ying O Lan - Viphawadee 60, Ladprao rd. , MB. Narawadi Resort - Songprapa Rd., Samakee Rd., MB. Plukpirom - Ramindra soi 14, MB.Laneesiri - Ladprakao soi 43, MB. Noble Wana, MB. Narasiri - Watcharaphol Rd., Riverine Condo - Phibulsongkarm rd., MB Laddawan Nualchan rd, Klong Lum Chiak Ramindra, Nichada Thani, Lakeside residence Nichada, Lad Prow soi 1, MB. Sethasiri Residence Prachachuen, MB Klangkrung Ratchavipha.

ZONE 2: 16-25

MB.Mantana- Rangsit Nakornnayok, MB. Vararuck Rangsit, Rangsit Klong 1-4, Sukhumvit 3-4,8,11-12,14-15, 19-23, 31, 33,35,39, The Villa Rachathevi, Vie Hotel - Phayathai Rd., Soi Somkid, Sathorn rd., Ploenchit Rd., Soi Ruamrudee, Soi Samakomphaet (Navamin rd), MB.Mekmai - Ramindra 103/1, MB. Ladprao - Yothinpatana soi 3, MB. Praditmanutham Rd., Phachauthit, MB. Samakorn - Ramkhamhaeng soi 110, MB. Home Place – Ramkhamhaeng 140, MB. Sarin Park Ratchada, MB. Holy Place, MB. Laddawan Rangsit Lagoon, Soi Uttasaha 3 Bueng Yee Toh Rangsit, MB. Kesinee Prachauthit, MB. Perfect, MB. The City Rattanatibet road, 39 By Sansiri Sukhumvit 39.

ZONE 3: 26-35

MB. Sarinya - Bang Yai, MB. Laddawan - Pinklao/Sathorn, MB. Mantana - Rama 5, Rangsit Klong 5-7 (Thanyaburi), Royal River Place - Rama 3, Supakarn Condo, Saichol Mansion - Charoennakorn Rd., Sukhumvit 24, 26, 34, 36, 39, 49-51, 53-55, 59-61, 87, Soonvijai, Narathiwasrachanakarin Rd., Chan Rd., Pan rd., 11, Mahaesak soi 2, Srinakarin Rd., Pattanakarn soi 29, MB. Suanracha - Krungthepkeetha soi 7, MB.Nantawan – Rajchapruet Rd., Charansanitwong 13,45,53, MB. Kwansaidome - Cheang Rak, MB. Tararom - Ramkhamhaeng soi 150, 160, The executive regent condo Nanglinchee road, MB. Thai thani Nawanakorn, SV City Tower Rama3, Soi Watintraward Ratchapruet, MB Laddawan Pinkloa Sathorn Rachapruet, MB. Pruekladda Outering Rattanatibet Bangyai, Ramimdra Art Narong, Pikul Place Sathorn Soi 9, Pan road, Sittikorn Building Mahesak soi 2, Silom areas, Water Ford Diamond Sukhumvit 30/1.

ZONE 4: 36-55

MB. Golden Regent, MB.Laddawan - Kanchanapisek, MB. Piyanon - Suthupadit, Chicha Village - Rama 2, Kanraprapruet, MB. Mantana - Suksawat, Bangbon 5 , Ekachai Bangbon, MB Narasiri Bangbon, Phetkasem 81, MB. Chaiyapruet - Phutthamonthon sai 4, MB. Laddawan kanchanapisek 4

Note: For other areas not mentioned above, please contact Montri Customer Service department at 02 056 9499 Ext 1310-1315

email: customerservice@montri.co.th

Harrow International School Bangkok

Transportation Rules and Regulations – Academic Year 2024-2025

Once you have enrolled in the service you will receive, through the School, information on bus numbers and pick up times. By enrolling your child/children into the transportation service, it is expected that you acknowledge the regulations stipulated below and that they are adhered to.

Expectations from parents and/ or guardians

- Students will be waiting promptly for their pick-up in the morning or arrive at shuttle bus services promptly.
- Students **are not allowed to sit in front next to the driver** for their own safety
- If a student is sick or to Harrow pending on service used and will not be attending school, notification by telephone to the Montri Transportation Office will be made to avoid delays to other students using the same service.
- If there is a requested change of routing or cancellation of the service for the day, Montri Transportation and the School are notified 24 hours in advance.
- Understand that the bus will wait for a student for no **more than 2 minutes**. If a student is not on time, the bus will leave. Parents will be expected to send their child/children by private transportation.
- Understand that if students do not arrive at their buses promptly in the afternoon, the school will dispatch the buses and contact parents to pick up their child/children from the school by private transportation.

Expectations of the students

- Students are expected to **be on time** for their buses, inclusive of morning pick up, and leaving classes in the afternoon on campus promptly.
- To **wear seat belts at all times**. If stopped by a police and found no seatbelt was fastened, fine will be charged to students according to Law.
- To be considerate to fellow passengers in the bus.
- To avoid using unsuitable language.
- To keep the bus clean by not littering.
- To be polite to bus monitors and drivers.
- To behave sensibly and responsibly

The School will

- Assist parents with communication with the Montri Transportation Office.
- Ensure that students depart promptly from the school campus in the afternoons.
- Follow up any reports of inappropriate behavior on buses and take action accordingly.
- Ensure that Montri Transportation is providing a safe and efficient service.

Contact Numbers

Montri **Montri Transportation Office** 02 056 9499 Ext 1310-1315

In cases of emergency or after hours

Montri Customer Service 02 056 9499 Ext 1310-1315

Harrow International School

School Bus- Door to Door and Shuttle Service 02-503-7222 Ext 1917